



# RESTRICTED SPECIES RENEWAL NOTICE

## 2003 Restricted Species Permit Information

Your current permit will expire soon. Please **allow four to six weeks** for processing the renewal of your permit.

### Enclosed are the following:

- 2003 Restricted Species Application (FG1312).
- 2003 Inventory of Animals (FG1313).
- Return Envelope.
- Credit Card Authorization Form.

## Fees

The application lists the current fees and describes your current permit(s). Please use this information to pay the appropriate fees when renewing your permit(s). If you are renewing your Restricted Species Exhibiting or AZA Detrimental Species Permit and a Native Species Exhibiting Permit, you are not required to submit the Native Species Exhibiting permit fee. **If fees were waived last year, you are not required to submit the fee to renew your permit.**

## Veterinarian Inspections

The inspection fee is waived only if a veterinarian conducts two inspections within 12 months, at six month intervals, and provides the inspection dates on the application. In the case of animals to be acquired, the inspection fee shall be waived if a veterinarian certifies that the housing meets the minimum requirements as set forth in Section 671.2, Title 14, of the California Code of Regulations. If animals are being housed at multiple locations, a veterinarian must inspect and approve each location.

## Remember

If you are adding species to your permit, please also provide:

- A. A statement of purpose/use for the animal(s).

- B. A resume of your qualifying experience.
- C. A letter of recommendation on letterhead stationary, with an original signature, from the facility where you gained your experience, documenting the quality and extent of your knowledge and experience, as related to the permit requested. (Zoos and research facilities are exempt from b & c).
- D. A written statement, from the licensed rehabilitation facility's veterinarian, stating the animal to be acquired is nonreleasable and the reason why its nonreleasable. (Native Species Exhibiting Permits only).

## Check List for Renewing Your Restricted Species Permit

**Incomplete** applications and inventory of animals or those without other required documents will be returned and may **delay** the issuance of your permit. Please remember to:

- ☐ Review the preprinted information carefully, line through incorrect information, add corrections, and provide information required to complete the application.
- ☐ Complete, sign, and date the 2003 Restricted Species Application.
- ☐ Complete, sign, and date the Inventory of Animals.
- ☐ Provide a copy of your current USDA license and most recent USDA facility inspection report (if required).
- ☐ Provide a copy of current test results (if required).
- ☐ Submit a cashier's check, money order, or personal or business check. If paying by credit card, complete, sign, and date the credit card authorization form.